




2 May 2018

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National Teaching School
designated by

National College for
Teaching & Leadership



STJOHN'S
MARLBOROUGH
AN INTERNATIONAL
ACADEMY

Dear Parent

Yr 7 – Drama trip to see Aladdin – Thursday 7 June 2018

We are organising a trip to see a production of Aladdin at the Prince Edward Theatre in London for Yr. 7 students. The trip is an enrichment opportunity for students in Yr. 7 interested in Drama. It is recommended for students interested in Drama to see as many live theatre productions as possible as it helps to influence and advance their work in Drama. Mrs Matyla, Mrs Bere and Mr Field will be accompanying the students.

Travel to London will be by coach. The trip leaves from St John's at 11:00hrs on Thursday 7 June 2018 and will return to St John's between 19:00 and 20:00hrs depending upon traffic, students will be encouraged to contact home to advise of the return time once a better idea is known during the journey. Parents will need to make their own travel arrangements for students from St John's at this time.

Students will need to wear St John's uniform and bring a packed lunch and a drink with them (no glass bottles please). Any students in receipt of free school meals will be provided with a St John's packed lunch. You may wish to provide your child with 'pocket money' and up to £10.00 is thought to be sufficient for the trip.

In order that the trip may take place, it is necessary to ask for a voluntary contribution of £48.00 and this should be paid by Friday 11 May 2018 at the latest. There is no obligation to contribute, and no student in the group will be omitted from the trip if their parents do not contribute (an application for a place still needs to be made). It is true, however, that the trip will not take place if sufficient voluntary contributions are not forthcoming, as there is no other source of funding for the trip.

Payment should be made online through ParentPay; you will not need to return the paper permission slip if you pay online. Payment can still be made by cheque with the completed permission slip at the end of this letter. For security purposes we request that you do not make payments in cash, the Academy cannot be held responsible for the non-receipt of cash payments from students. *If you have mislaid your log in details please contact Mrs Shirley Woodburn on 01672 519567 or by emailing swoodburn@stjohns.wilts.sch.uk.*

Whilst we would like to be able to take all students that apply, we are limited by the number of tickets available to us and therefore names will be drawn from a hat should the trip be oversubscribed.



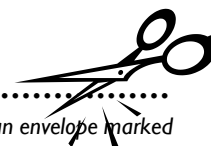
The organisation of all trips includes a comprehensive risk assessment. The Principal and Trip Organiser may choose to exclude from the trip any students whose behaviour or schoolwork is not satisfactory.

Payment and permission needs to be received by Friday 11 May 2018.

Yours faithfully



Mrs K Matyla
Head of Department, Drama



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Please return slip and **cheque** payment to the Financial Mailbox in the Atrium by the exit to the Tennis courts. These should be in an envelope marked for the attention of Mrs Shirley Woodburn and the student's name, tutor group, trip/event name, trip date and trip organiser must also be detailed on it. Cheques should be made payable to '**St John's Marlborough**'.

Yr 7 – Drama trip to see Aladdin – Thursday 7 June 2018
Trip Organiser – Mrs Matyla

Student: Tutor Group:

1. I give permission for my son/daughter to be included in the above-proposed trip.
2. I enclose a voluntary contribution of £48.00
3. My son/daughter is/is not in receipt of free school meals and will/will not require a St John's packed lunch.
4. Please detail any recent medical information that the school may not be aware of;

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Signed: Date:
(Parent)

IT WILL NOT BE NECESSARY TO RETURN THE PERMISSION SLIP IF PAYING ONLINE