



22 June 2018

TYN/bj/Y1118/19-Offsitepass

Dear Parent

In Year 11 we offer students the privilege of being able to go off-site at lunchtime. To be able to do this, your son or daughter needs your parental permission before being issued with a lunch pass.

This year we are changing the procedure for issuing the lunch passes. We are holding a short information evening on **Monday, 9 July** in the Theatre in order to make our expectations of behaviour when off-site very clear. Having heard this information, we will then be asking both yourselves as parents and the student to sign a contract before we then issue the lunch passes at the start of Year 11. No lunch passes will be issued without this so we urge you to attend this short meeting.

At the information evening we will offer two separate times to hear the information 17:45 and 18:30. You do not need to book a time. There will be staff available after both presentations if you would like to ask any questions.

If you are unable to attend this session, but would like your son or daughter to have the opportunity for a lunch pass, please email our Keyworker Mrs O'Brien - LOBrien@stjohns.wilts.sch.uk to arrange a time to sign the contract.

Yours faithfully

T Y Nicholls
Assistant Vice-Principal

