



6 November 2018
AN/NH/bj/GBElectionsNov18

Dear Parent

LOCAL PARENT GOVERNOR VACANCY - NOMINATIONS

I am writing to inform you that there are four vacancies for parent governors to serve on the Local Governing Body (LGB) of St John's Marlborough. All parents (or people with parental responsibility) of registered pupils are eligible to nominate themselves for this vacancy, the nomination form follows this letter.

Parent governors are vital to the Local Governing Body. All governors share equally the responsibility for carrying out the LGB's wide range of responsibilities. The core focus of the LGB is the standard and quality of education at the academy and it is directly responsible to the Board of Directors of Excalibur Academies Trust for the monitoring and challenge of educational standards. You do not have to be an expert in education to be a school governor although experience in the field of education would be welcome; your role would be as a typical parent bringing a parent's perspective to the LGB and the academy. We value the experience that all local governors bring to the role.

If you join the governing body, you will serve for a four year term and can continue to the end of your term of office even if your child/ren leave the academy during that time. Being a governor is rewarding but does require a commitment of time and energy to the academy. There are six local governing body meetings each year and you will need to set aside time to be able to be an effective governor; time to prepare for meetings, undertake training, keep up to date with changing legislation and, most importantly, time to visit the school. To find out more about what being a local governor at this academy involves you can contact Jane Butler, LGB Chair, jane.butler@excalibur.org.uk, who will be pleased to answer your questions.

To take the opportunity to nominate yourself as a candidate, please complete the attached form and return to me either electronically to april.nobes@excalibur.org.uk or via reception at the school. The closing date for nominations is 12 noon on Wednesday 21 November 2018; late nominations cannot be accepted. Should nominations exceed the number of vacancies an election, by secret ballot, will be held. All parents (or people with parental responsibility) of registered pupils will be eligible to vote in the election.

The information you provide on your nomination form is important, as, in the event of an election, sections 1 – 4 will be shared with the electorate. You will be informed of the election arrangements soon after the closing date for receipt of nominations. All appointments to the local governing body are subject to the approval of Excalibur Academies Trust Board of Directors.

Yours faithfully

April Nobes

April Nobes
Clerk to the Local Governing Body and Returning Officer
april.nobes@excalibur.org.uk





St John's Marlborough

WHO CAN BE A LOCAL PARENT GOVERNOR?

All those who have parental responsibility for a child at this academy and are over the age of 18 are eligible to stand for election, including parents who work at the school provided that they work for less than 500 hours per year when they are elected.

“Parent” is defined as including “any individual who has or has had parental responsibility for, or cares or has cared for, a child or young person under the age of 18”.

It includes a person who the child lives with and who looks after the child, irrespective of what their relationship is with the child. This must be someone involved in the full-time care of the child on a settled basis.

There are some circumstances that disqualify an individual from serving as a school governor, please read the list of disqualifications detailed below.

HOW TO NOMINATE YOURSELF

If you would like to put your name forward, complete the enclosed nomination form. In the event of an election, the statements from all candidates will be typed in a standard format and circulated to all parents along with ballot papers.

If the number of nominations is equal to the number of vacancies, the local governing body will decide on recommending to the Trust Board that the nominees be appointed to the LGB.

If there are more nominations than vacancies, an election will take place, details of which will be provided soon after the closing date for the receipt of nominations. All nominees will be invited to attend the count following which the candidates who receiving the highest number of votes will be declared elected. The elected candidate/s will be recommended to the Board of Directors of Excalibur Academies Trust for appointment to the LGB.

St John's Marlborough

Category of Governor

Parent Governor

Name:

Address

Post code

Telephone

Mobile

email

1. What are your current links to the academy and its community (including children attending the academy)?

2. What knowledge, skills and experience do you have that would support you in your role as a local governor?

3. Why would you like to be a governor?

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4. In what areas of school life do you think you are best placed to contribute in the future? How could you do this?

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I have read the list of disqualifications and confirm that I am willing and eligible to be appointed as a governor

Signed:

Date:

The Privacy Notice for staff and volunteers is on the academy's website

DISQUALIFICATIONS

Article 80 of the Articles of Association of the Excalibur Academies Trust states that: Articles 68 to 74 and 77 to 79 also apply to any member of any committee of the Directors, including a Local Governing Body, who is not a Director.

Please find below Articles 68-74 and 77-79 of the Articles of Association of the Excalibur Academies Trust – for Director please read Local Governor.

68. No person shall be qualified to be a Director unless he is aged 18 or over at the date of his election or appointment. No current pupil or current student of any of the Academies shall be a Director.

69. A Director shall cease to hold office if he becomes incapable by reason of illness or injury of managing or administering his own affairs.

70. A Director shall cease to hold office if he is absent without the permission of the Directors from all their meetings held within a period of six months and the Directors resolve that his office be vacated.

71. A person shall be disqualified from holding or continuing to hold office as a Director if:
(a) his estate has been sequestrated and the sequestration has not been discharged, annulled or reduced; or
(b) he is the subject of a bankruptcy restrictions order or an interim order.

72. A person shall be disqualified from holding or continuing to hold office as a Director at any time when he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 or to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).

73. A Director shall cease to hold office if he ceases to be a Director by virtue of any provision in the Companies Act 2006 or is disqualified from acting as a trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).

74. A person shall be disqualified from holding or continuing to hold office as a Director if he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible or to which he was privy, or which he by his conduct contributed to or facilitated.

75. Not used.

76. Not used.

77. A person shall be disqualified from holding or continuing to hold office as a Director where he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011.

78. After the first Academy has opened, a person shall be disqualified from holding or continuing to hold office as a Director if he has not provided to the chairman of the Directors a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997. In the event that the certificate discloses any information which would in the opinion of either the chairman [or the Chief Executive Officer] confirm their unsuitability to work with children that person shall be disqualified. If a dispute arises as to whether a person shall be disqualified, a referral shall be made to the Secretary of State to determine the matter. The determination of the Secretary of State shall be final.

79. Where, by virtue of these Articles a person becomes disqualified from holding, or continuing to hold office as a Director; and he is, or is proposed, to become such a Director, he shall upon becoming so disqualified give written notice of that fact to the Clerk.