



8 March 2018

hllk/spw/musictourltr0419

Dear Parent

## St John's Orchestra and Jazz Band Music Tour to Paris - Saturday 6 - Wednesday 10 April 2019

We are excited to be proposing a St John's tour to Paris for the St John's Orchestra and Jazz Band and your son/daughter is invited to attend. Whilst in Paris we will be performing at two locations, one of which will be Disneyland Paris and the other is yet to be confirmed. At this stage it is expected that Miss Kenvin, Miss Staten, Mrs Matlya and Mr Field will be accompanying the students.

Travel to Paris will be by coach. The trip will depart on Saturday 6 April 2019 and will return on Wednesday 10 April 2019. Exact timings will be confirmed nearer the time.

For the trip to be viable the group size will need to be between 30-35 students with an even spread of instruments.

The provisional cost of the trip is £510.00 and this includes insurance (please see further details below), all travel, the collective passport, accommodation on a half board basis, a day pass to the Disneyland Park and Paris sightseeing. Provision for the cost of lunches will need to be part of your child's spending money and spending money is not included within the trip cost. Accommodation will be at the B & B Hotel Paris Disneyland.

In order to confirm your son's/daughter's interest in the trip, please make a deposit payment of £50.00 by Friday 23 March 2018. This deposit will be returned to you should there be insufficient interest in the trip, otherwise details about payment of the remaining balance will be issued as part of the place confirmation process.

***Payments are generally non-returnable unless the trip is cancelled by St John's. Should the student be withdrawn by parental request we will make every effort to fill places from a reserve list, however it is unlikely that a reserve list will be in operation for this trip. All costs incurred by St John's due to the cancellation will have to be covered, whether the place is filled or not.*** All such withdrawals should be discussed, in the first instance, with Mrs Shirley Woodburn. Please note there will be a 5% Admin charge made for any parental cancellation, unless the cancellation is due to a substantiated medical reason.

In case of financial hardship, support is available from the St John's Opportunity Fund for Yr. 7 – 11 students and a letter to the Principal will be dealt with confidentially and sympathetically OR, in case of financial hardship for Yr 12 & 13 students, Bursary Fund grants should be used towards the cost of this



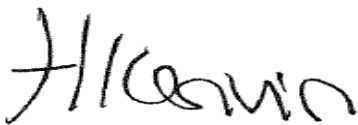
trip. In order to qualify for Bursary funding attendance needs to be 95% or above and awards are dependent upon household income levels. If your son/daughter has not already applied, an application form can be obtained from Mrs McArdle or Mr England. Proof of household income will need to be supplied to support the application.

St John's insurance will only cover the cost of any one item or set of items to the value of £250.00 less any excess charged. If this amount will not cover the replacement cost of your child's instrument, you should consider taking out your own instrument insurance. Please be aware that in the case of an insurance claim being necessary, you will be asked to reimburse St John's for any insurance excess paid on your behalf at the time of treatment in resort. Claims for lost, stolen, or damaged personal effects will be paid less any relevant excess.

The organisation of all trips includes a comprehensive risk assessment. The Principal and Trip Organiser may choose to exclude from the trip any students whose behaviour or schoolwork is not satisfactory.

Deposit and permission needs to be received by Friday 23 March 2018.

Yours faithfully



**Miss Kenvin**  
**Head of Department, Music**  
**College Coordinator**

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*Please return slip and payment to the Financial Mailbox located in the Atrium opposite Student Services. These should be in an envelope marked for the attention of Mrs Shirley Woodburn and the student's name, tutor group, tripevent name, trip date and trip organiser must also be detailed on it. Cheques should be made payable to 'St John's Marlborough'.*

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**Trip Organisers – Miss H Kenvin**

Student: ..... Tutor Group: .....

1. I give permission for my son/daughter to be included in the above-proposed trip.
2. I enclose a deposit of £50.00.

Signed: ..... Date: .....  
(Parent)

**THERE IS NO NEED TO RETURN THE PERMISSION SLIP IF PAYING ONLINE.**