

September 2018

*dpr/ew/year6openeveningoct18*

Dear Year 6 Parents

## Open Evening at St John's on Thursday 4 October 2018, 5.30 to 8.00pm

I have great pleasure in inviting you and your child to our Year 6 Open Evening. The evening is for parents who have children currently in Year 6, who will start secondary school in September 2019.

We will give you all the information you need to know about St John's and give you the chance to:

- Visit the Academy and hear about our plans for the future
- Meet and talk to St John's staff and students
- Hear about our excellent achievements in GCSE and other exams

There will be displays and classroom activities around the school, open from 5.30pm to 7.45pm. You and your child should visit these areas during the evening and talk to staff and students.

There will be two introductory talks in the Theatre on the Hill at **5:45pm** and then repeated at **6:45pm**. Senior colleagues and I will give you an insight into life at St John's and show you what a great school it is. The presentation will last about 30 minutes. Please note seating in the Theatre is limited.

There are a few issues you need to be aware of before you arrive on site:

- **Parking:** Due to numbers there is a lot of pressure on the school's limited parking spaces. We would urge you to car share where possible. A free mini bus service is available and will operate between the George Lane Car Park and St John's. It's also only a ten-minute walk from George Lane to the school, via Ducks Meadow, should you choose to walk.
- **Assistance on site:** If you require any assistance during your visit to St John's please email Mrs E Whitehouse on [ewhitehouse@stjohns.excalibur.org.uk](mailto:ewhitehouse@stjohns.excalibur.org.uk) or call on 01672 517836.

I look forward to welcoming you and your child to our school.

Yours faithfully



Mr D P Rogan  
Headteacher

September 2018

*dpr/lew/year6openeveningoct18*

Dear Parents

## Admission of Students to St John's Marlborough in September 2019

As the parent of a child in Year 6, you will be considering which school to choose for next September. It is an important choice and we will do all we can to help you.

We always have more applications than we have spaces, because we are a very successful, caring school with high academic standards. We have a clear policy outlining our admissions procedure. This can be found on the St John's website on our Admissions page or by using the following link: <http://excalibur.org.uk/wp-content/uploads/2018/02/Excalibur-Academies-Trust-Admission-Policy-2019-20-St-Johns-Marlborough.pdf>

### IMPORTANT – please note the following dates with regard to the admission process:

The Local Authority (LA) will send an application form to primary schools for every parent resident within the LA whose child attends a Wiltshire school and is in his/her last year of primary education. Applications can also be made on-line via the Local Authority website. [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

All application forms should be returned to the LA by **12 midnight on 31 October 2018**.

**1 March 2019** – National Offer Date – Notification of offers are dispatched to parents from the Local Education Authority for all applications submitted by 31 October 2018.

**15 March 2019** is the deadline for parents to accept the place offered. If you do not respond by this date it will be assumed that the place offered has been declined.

Guidance notes will accompany the Application Form from County Hall and there will also be an Admissions Helpline.

If you have applied for a place at St John's and have been unsuccessful, you will be notified of your right to appeal. Please note that the Appeals Panel will meet in **early June 2019**.

If you decide that St John's is the school for your child, and a place can be allocated to them, we will promise you an outstanding education.

Yours faithfully



**Mr D P Rogan**  
Headteacher