



Payment should be made online through ParentPay (please enter size required in the notes box and if you would NOT like your son/daughters name on the back), you will not need to return the paper permission slip if you pay online. Payment can still be made by cheque with the completed permission slip at the end of this letter. For security purposes we request that you do not make payments in cash, the Academy cannot be held responsible for the non-receipt of cash payments from students. In case of financial hardship, support is available from the St John's Opportunity Fund and a letter to the Principal will be dealt with confidentially and sympathetically. *If you have mislaid your log in details please contact Mrs Shirley Woodburn on 01672 519567 or by emailing swoodburn@stjohns.wilts.sch.uk.*

Yours sincerely

Mrs V Light

Assistant Head of Year

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*Please return slip and **cheque** payment to the Financial Mailbox in the Atrium by the exit to the Tennis courts. These should be in an envelope marked for the attention of Mrs Shirley Woodburn and the student's name, tutor group, Year 11 Leavers' Hoodies must also be detailed on it. Cheques should be made payable to 'St John's Marlborough'. All forms to be returned by Friday 14 December 2018.*

**Year 11 Leavers' Hoodie
Mrs Light**

Student: Tutor Group:

Size of Hoodie:

I enclose a cheque for £19.50

Signed: Date:
(Parent)

I would **not** like my son/daughters name on the back of the hoody.

