



Friday 1 March 2019

ah/pmt/watersports20initialtr

Dear Parents

Yr. 8 - Yr. 10 Water Sports Trip 2020 - Sunday 19 to Saturday 25 July 2020

I am organising a Water Sports trip during the above dates for students in Yrs. 8 - Yr. 10 during the 2019/20 academic year (currently in Yrs. 7 – 9). This will be the seventeenth year that we have had the fantastic opportunity to let students experience a multi-activity trip, which includes:

- Sailing Pico boats
- Sailing Dart catamarans
- Windsurfing
- Kayaking
- Mountain biking
- Stand up paddle boarding
- White water rafting

All of this takes place at Rockley Watersports Azu'Rivage, in a superb setting situated less than 50 metres from the beach amongst the pine trees of the Landaise forest, on the shores of the beautiful Lac Cazaux, South West France.

A trip of this nature is an extremely demanding physical activity involving morning and afternoon sessions practising water-based activities. Places on the trip are limited; if the number of students wishing to go exceeds the limit, then the criteria for selection will be based upon students' work rate, behaviour and general attitude towards physical activity, names will then be drawn from a hat should the trip still be oversubscribed. Teamwork and participation are a key requirement for the trip. **The total cost of the multi-activity trip will be £733.00**, which will include the following:

- Return travel by coach from St John's.
- Full board at the resort.
- All activities undertaken at the resort.
- Insurance - Please be aware that in the case of an insurance claim being necessary, you will be asked to reimburse St John's for any insurance excess paid on your behalf at the time of treatment in resort. Claims for lost/stolen/damaged personal effects will be paid less any relevant excess.

'Pocket money' is in addition to the balance of the trip and need not exceed £70.00, of which most should be in Euros.



In order that the trip may take place, it is necessary to ask for a **£120.00** deposit to be paid by **Monday 18 March 2019 at the latest**. It is important that you register your child's interest by this date, as we have to make a commitment to the booking. Insufficient interest by this date may result in the trip not being run. In case of financial hardship, support is available from the Opportunities Fund and a letter to the Principal will be dealt with confidentially and sympathetically.

Future payment details will be contained in the place confirmation letter, once places have been allocated, after the deposit deadline. Place confirmation letters will be issued within two – three weeks of the deposit deadline. An information evening will be held in the spring term 2020 to give full details of the trip.

Payment should be made online through ParentPay; you will not need to return the paper permission slip if you pay online. Payment can still be made by cheque with the completed permission slip at the end of this letter. After the initial deposit you will be able to pay what you like (min. £10.00) when you like, to meet the payment deadlines. Payment can still be made by cheque with the completed permission slip at the end of this letter, returning it via the financial mailbox located in the Atrium opposite Student Services. Please indicate on the envelope the name of the trip and mark it for the attention of Mrs Marshall-Thomas. You can choose to pay online for any instalment during the process even if you have initially paid by cheque.

For security purposes we request that you do not make payments in cash, the Academy cannot be held responsible for the non-receipt of cash payments from students. *If you have mislaid your log in details, please contact Mrs Shirley Woodburn on 01672 519567 or by emailing swoodburn@stjohns.wilts.sch.uk.*

Payments are generally non-returnable unless the trip is cancelled by St John's. Should the student be withdrawn by parental request we will make every effort to fill places from a reserve list, however all costs incurred by St John's will have to be covered in full, even if a replacement is confirmed. All such withdrawals should be discussed, in the first instance, with Mrs Pauline Marshall-Thomas. Please note there will be a 5% Admin charge made for any parental cancellation, unless the cancellation is due to a substantiated medical reason.

Medical/dietary information for your son/daughter will be requested during the lead up to the trip taking place. By the very nature of the trip, this information will be shared with the travel company we have booked through. They in turn will need to share it with the airline/ferry company, hotel and other providers as necessary, to ensure your son/daughter can travel and any special needs are met. By applying for a place on this trip, you are giving your consent for this information to be used for this purpose.

We are planning on the students travelling on a collective passport as in previous years. However, this may not be possible after the UK leaves the European Union. We will endeavour to keep parents updated as and when we receive clarification. In order that the correct forms are sent at a later date, please indicate on the form below, or in the notes section on ParentPay, your son's/daughter's place of birth.

If you have any questions in the meantime, please do not hesitate to contact me in school.

Deposit payment and permission needs to be received by Monday 18 March 2019 at the latest.

Yours faithfully



Mr A Ellis
Trip Organise

Please return slip and payment to the Financial Mailbox located in the Atrium by the exit to the tennis/netball courts. These should be in an envelope marked for the attention of Mrs Pauline Marshall-Thomas and the student's name, tutor group, trip/event name, trip date and trip organiser must be detailed on it. Cheques should be made payable to 'St John's Marlborough'.

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Trip Organiser – Mr A Ellis

Students Name:

Tutor Group:

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1. I give permission for my son/daughter to be included in the above-proposed trip.
2. I enclose a voluntary contribution of £120.00 and confirm I will be making the full contribution by the final payment deadline.
3. I understand that there may be no refund due, should my child be withdrawn from the trip by St John's.
4. I accept that I will be liable for all costs incurred by St John's should I withdraw my child from the trip, should it not be possible to replace them with another student. I will also be responsible for any costs incurred in the transfer of places to a replacement should this occur.
5. Please detail any recent medical information that the school may not be aware of;

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- My son/daughter was born in (**town & country**)

Signature:

Date:

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Parent